



Public Document of Private and Confidential Data Categories Required by M.S. 13.025

Responsible Authority: Paul Marquart, Commissioner of Revenue

Direct all inquiries to:
 Data Practices Compliance Official: Craig Steiner
 Minnesota Revenue
 Mail Station 4400
 600 North Robert Street
 Saint Paul, MN 55146

Data Name	Description	Classification	Citation that Classifies Data
Assessor's data	Income information collected by county assessors in order to determine property valuation or classification	Private	M.S. 13.51
Assignment of refund data	Information regarding the assignment of an income tax refund to obtain a loan and qualify for the education credit	Private	M.S. 290.0679, subd. 9
Certificate of real estate value data	Social security numbers	Private	M.S. 13.355
Civil Investigative Data	Data collected as part of an active investigation undertaken for the purpose of the commencement or defense of a pending civil legal action, or which are retained in anticipation of a pending civil legal action	Confidential	M.S. 13.39
Controlled substance tax data	Marijuana and controlled substance tax information	Confidential	M.S. 297D.13, subd. 1
Deferred	Information	Private	M.S. 13.52

Data Name	Description	Classification	Citation that Classifies Data
assessment data	collected by counties under the deferred assessment hardship provisions for seniors, disabled, or military persons, indicating the location of cash or other valuables kept in the homes of applicants		
Controlled substance tax data	Marijuana and controlled substance tax information	Confidential	M.S. 297D.13, subd. 1
Deferred assessment data	Information collected by counties under the deferred assessment hardship provisions for seniors, disabled, or military persons, indicating the location of cash or other valuables kept in the homes of applicants	Private	M.S. 13.52
Estate & Fiduciary Tax	Estate & Fiduciary tax return and return information on individuals	Private	M.S. 270B.02, subd. 1
Homestead application data	Social security numbers and other state and federal tax information filed with the county assessors for the purpose of claiming homestead property tax status	Private	M.S. 273.124, subd. 13
Inactive criminal investigative data	Financial account numbers and transaction numbers collected in the course of	Private	M.S. 13.82, subd. 30

Data Name	Description	Classification	Citation that Classifies Data
	criminal investigation after the investigation becomes inactive		
Income Tax	Individual income tax return and return information	Private	M.S. 270B.02, subd. 1
Informant Data on Individuals	Name or existence of an informer, informer letters, and other data, in whatever form, given to the Department of Revenue by a person, other than the data subject, who informs that a specific person is not or may not be in compliance with tax laws, or nontax laws administered by the Department of Revenue	Confidential	M.S. 270B.02, subd. 3
Internal Audit Data	Data, notes, and preliminary drafts of reports created, collected, and maintained by the internal audit offices of government entities, or persons performing audits for government entities, and relating to an audit or investigation data on individuals	Confidential, until the final report has been published or the audit or investigation is no longer being pursued actively	M.S. 13.392, subd. 1
Internal Audit Data	Data on individual supplying information for an audit or investigation, that could reasonably be used to determine the individual's identity	Private, if the information supplied was needed for an audit or investigation and would not have been provided to the internal audit office or person performing audits without an	M.S. 13.392, subd. 2

Data Name	Description	Classification	Citation that Classifies Data
		assurance to the individual that the individual's identity would remain private	
Minnesota Care tax patient data	Information on patient records collected from health care providers containing billing or other financial information used for tax administration	Private	M.S. 295.57, subd. 2
Personnel Data	Data on individuals collected because the individual is or was an employee of or an applicant for employment by, performs services on a voluntary basis for, or acts as an independent contractor with a government entity and not listed in M.S. 13.43, subd. 2.	Private	M.S. 13.43
Political contribution refund data	The identities of individuals claiming a refund, the identities of candidates to whom those individuals have made contributions, and the amount of each contribution.	Private	M.S. 290.06, subd. 23
Property Tax Refund	Property Tax Refund return and return information on individuals.	Private	M.S. 270B.02, subd. 1
Revenue recapture data	Data received by the Department of Revenue from claimant agencies relating to revenue recapture claims.	Private	M.S. 270A.11

Data Name	Description	Classification	Citation that Classifies Data
Senior citizens property tax deferral data	Household income shown on the application for the program.	Private	M.S. 290B.04
Social Security Numbers	Social Security Numbers	Private	M.S. 13.355
State debt collection data	Data maintained by the Department of Revenue in order to collect debts referred for collection by other government entities under Chapter	Private	M.S. 16D.06
Sustainable forest incentive data	Social security numbers and dates of birth collected by the Department of Revenue from applicants for the program	Private	M.S. 290C.04
Uniform assessment data	Private data exchanged between county assessors and the Department of Revenue to promote uniform assessment of property retains the same data classification after the exchange.	Private	M.S. 273.061, subd. 8
Use Tax	Use tax return and return information on individuals	Private	M.S. 270B.02, subd. 1

Forms Used to Collect Private and Confidential Data	
Note: YYYY indicates that the form is year specific.	
Form Name	Form Number
Affiliations for Combined Returns YYYY	AFF
Alternative Minimum Tax YYYY	AMTI
Alternative Minimum Tax YYYY	AMTT
Alternative Withholding Certificate	AWC
Bank Authorization for Direct Debit	BANK
Individual Financial Statement for Offer in Compromise	C58C
Personal Financial Statement	C58P
Property Tax Deferral for Senior Citizens	CR-SCD
Sustainable Forest Incentive Act Enrollment Application YYYY	CR-TH1
Consumer's Cigarette Tax Return	CT203
Consumer's Tobacco Tax Return	CT303
Deduction for Dividends Received YYYY	DIV
Nonresident Entertainer Tax	ETD
Nonresident Entertainer Tax Return	ETR
Reciprocity Exemption for Individual Construction Contractors YYYY	ICCR
Beneficiary's Share of Minnesota Taxable Income YYYY	KF
Federal Adjustments YYYY	KFNC
Partner's Share of Income, Credits and Modifications YYYY	KPC
Federal Adjustments YYYY	KPCNC
Partner's Share of Income, Credits and Modifications YYYY	KPI
Federal Adjustments YYYY	KPINC
Shareholder's Share of Income, Credits and Modifications YYYY	KS
Federal Adjustments YYYY	KSNC
Individual Income Tax YYYY	M1
Request for Copy of Tax Return	M100
Underpayment of Estimated Income Tax YYYY	M15
Additional Charge for Underpayment of Estimated Tax YYYY	M15C
Accelerated Recognition of Installment Sale Gains YYYY	M1AR
Other Nonrefundable Credits YYYY	M1C
Casualty and Theft YYYY	M1CAT
Child and Dependent Care Credit YYYY	M1CD
Credit for Attaining Master's Degree in Teacher's Licensure Field YYYY	M1CMD
Credit for Income Tax Paid to Another State YYYY	M1CR
K-12 Education Credit YYYY	M1ED
First-Time Homebuyer Savings Account YYYY	M1HOME
Identity Theft Affidavit YYYY	M1ID
Tax on Lump-Sum Distribution YYYY	M1LS
Long-Term Care Insurance Credit YYYY	M1LTI
Income Additions and Subtractions YYYY	M1M
Marriage Credit YYYY	M1MA
Alternative Minimum Tax YYYY	M1MT
Alternative Minimum Tax Credit YYYY	M1MTC
Federal Adjustments YYYY	M1NC
Nonresidents/Part-Year Residents YYYY	M1NR
Property Tax Refund YYYY	M1PR
Property Tax Refund Online Filing System (e-Services)	N/A
Amended Minnesota Property Tax Refund YYYY	M1PRX

Forms Used to Collect Private and Confidential Data	
Note: YYYY indicates that the form is year specific.	
Form Name	Form Number
Credit for Parents of Stillborn Children YYYY	M1PSC
Age 65 or Older/Disabled Subtraction YYYY	M1R
Credit for Taxes Paid to Wisconsin YYYY	M1RCR
Refundable Credits YYYY	M1REF
Minnesota Itemized Deductions YYYY	M1SA
Student Loan Credit YYYY	M1SLC
Minnesota Income Tax Withheld YYYY	M1W
Minnesota Working Family Credit YYYY	M1WFC
Amend Minnesota Income Tax YYYY	M1X
Education Account Contribution Credit or Subtraction YYYY	M1529
Income Tax Return for Estates and Trusts YYYY	M2
Request for Early Audit of Minnesota Income Tax Returns YYYY	M22
Claim for a Refund Due a Deceased Taxpayer	M23
Alternative Minimum Tax for Estates and Trusts YYYY	M2MT
Federal Adjustments YYYY	M2NC
Resident Trust Questionnaire YYYY	M2RT
Income Tax Computation for S Portion of ESBT YYYY	M2SB
Federal Adjustments YYYY	M2SBNC
Amended Return for Estates and Trusts YYYY	M2X
Partnership Return YYYY	M3
Amended Partnership Return/Claim for Refund YYYY	M3X
Corporation Franchise Tax Return YYYY	M4 series
Federal Adjustments YYYY	M4NC
Minnesota Business Activity Report YYYY	M4R
Amended Franchise Tax Return YYYY	M4X
Estate Tax Return YYYY	M706
Election to Claim Small Business and Farm Property Deduction YYYY	M706Q
Minnesota Gift Tax Return Online Filing System (e-Services)	M709
S Corporation Return YYYY	M8
Amended S Corporation Return/Claim for Refund YYYY	M8X
Credit for Military Service in a Combat Zone YYYY	M99
Consent to Extend the Statutory Period for Assessing and Refunding Minnesota Tax	M400
Reciprocity Exemption/Affidavit of Residency for Tax Year YYYY	MWR
Net Operating Loss Deduction YYYY	NOL
Political Contribution Refund Application YYYY	PCR
Minnesota Motor Fuel Claim for Refund	PDR-1
Aviation Fuel Tax Claim for Refund	PDR-1 AV
Minnesota Motor Vehicle Fuel Report	PDR-1P
Power Take-off Worksheet	PDR-1PTO
Credit for Increasing Research Activities YYYY	RD
Reconciliation YYYY	REC
Business Power of Attorney	REV184B
Individual or Sole Proprietor Power of Attorney	REV184I
Revocation of Power of Attorney	REV184R
Authorization to Release Business Tax Information	REV185B
Authorization to Release Individual or Sole Proprietor Tax Information	REV185I
Email Authorization	REV187
Certificate of Exemption	ST3

Forms Used to Collect Private and Confidential Data	
Note: YYYY indicates that the form is year specific.	
Form Name	Form Number
Individual Use Tax Return	UT1
Individual Use Tax Return Online Filing System (e-Services)	N/A
Minnesota Employee Withholding Allowance/Exemption Certificate	W-4MN
Online voucher system	N/A

Internal Forms (Revenue, Minnesota Management & Budget or Administration)	Number/Source or Date
(Admin/Workers' Comp) Agency Claims Investigation	Rev. 2/1/09
(Admin/Workers' Comp) IDF – Injury, Illness, Incident Form (replaces First Report of Injury)	Rev. 3/1/09
(Admin/Workers' Comp) Leave Supplement Form	Rev. 1-1-09
(Department of Revenue) Cover Page for Performance Review	PR rev 1/02
(Department of Revenue) Incident Report	Criminal Investigations
(US Dept of Labor) Certification of Health Care Provider for Employee's Serious Health Condition (FMLA)	WH-380-E
ADA Authorization for Release of Information	Affirmative Action
Department of Revenue Work Schedule	Financial Mgmt
Employee Request for Reasonable Accommodation	Affirmative Action
Letter Requesting Documentation or Determining ADA Eligibility From a Medical Professional	Affirmative Action
MN Dept of Revenue Exit Interview	rev 11/04
MN Dept of Revenue Telecommuting Application and Agreement	Human Resources
MN Revenue Criminal Investigation Division – Case Referral Form	CID1
MN Revenue Documentation for Discretionary Step Increases	Human Resources
MN Revenue Documentation for Salary Approval	Human Resources
MN Revenue Family and Medical Leave Act (FMLA) Leave Request	Human Resources
MN Revenue Name and Address Change Form	Human Resources
MN Revenue Non-Revenue Employees Applicant information for individuals providing services or performing work for Department of Revenue	9/2009
MN Revenue Photo Release Form	Human Resources
MN Revenue Vehicle Use Agreement	2/08
State of MN Relocation Expense Authorization	FI-00376-03